

The Sedalia Public Library Board met in regular session in the Board Room on July 8, 2024. Billie Dunn, President, called the meeting to order at 5:00 p.m.

Present: Billie Dunn, Dana Foster, Lakin Janke, Jackie Marshall, Byron Matson, Emily Schmidt, Linda Sundy, Elisabeth Tessone, Reva Woodward, Jamie Sparks, Director, and Stephanie Sneed, Recording Secretary

Absent: none

Billie called for motions to approve the following reports:

June Minutes: Motion: Byron Matson moved the June Minutes be approved as corrected; seconded by Jackie Marshall. All approved.

May Financial Summary: Motion: Jackie Marshall moved the May Financial Summary be approved as presented; seconded by Dana Foster. All approved.

June Statistical Report: Motion: Reva Woodward moved the statistical report be approved as presented; seconded by Linda Sundy. All approved.

Remarks by President: Billie commented how great it is to see the June Statistical Report's data with increased circulation during the Summer Reading Program.

Director's Report: Building & Technology: No concerns or issues during the month of June.

Staff & Volunteers: Jamie reported it was a busy start to the Summer Reading Program and the staff has been great about pitching in, as needed. The new staff circulation clerks are catching on quickly and working hard.

Continuing Education & Meetings: Contributing efforts in June towards Library Goals: Early Literacy Calendar is now available each month in the Children's Department. Community engagement events included Farmer's Market, First Thursday, and the City of Sedalia BBQ employee luncheon. Additional new signage has been installed in the Reference Room, Large Print/Computer Room. Light weeding of materials in Fiction and Large Print, as well as a "Sale" cart for the Front Lobby to offer books to patrons recently purged and are no longer in circulation.

Collections and Materials: June Statistical Report – Notes: Total circulated materials last month were 6325 compared to 5801 in June 2023. With the Summer Reading Program, the month of June also surpassed the May statistics of 5046, a 1279 increase.

Programming and Outreach: Program attendance summary for the month of June reported 396 children and 139 adults participated. Upcoming programs in July include Storytimes, Lakeside Nature Center Bird Show, Disaster Island, Bothwell Lodge Hike & Scavenger Hunt, Teen/Adult

Bucket List event, Knob Noster State Park, ‘Rocks Rock!’; as well as the regular monthly programs.

News and Marketing: On June 13, ReMax of Sedalia donated \$675.00 to our library.

Committee Reports: none

Unfinished Business: none

New Business: New Fiscal Year documents for notebooks & committees: New material distributed to each Board Member for updates to Board notebooks.

State Aid Documents signed: Jamie circulated the annual application form for signatures of Board Officers to submit for State Aid.

Commercial Insurance Policies: Jamie updated the Board on the status of obtaining bids for the library’s Commercial Insurance Coverage.

Other Business: none

Public Comments: none

With no further business to discuss, Billie called for a motion to adjourn.

Motion: Lakin Janke moved the meeting be adjourned at 5:25 p.m.; seconded by Emily Schmidt. All approved.

Respectfully submitted,
Stephanie Sneed, Recording Secretary