

The Sedalia Public Library Board met in regular session on November 14, 2022. Jackie Marshall, Vice President, called the meeting to order at 5:01 p.m.

Present: Alice Clopton, Dana Foster, Jackie Marshall, Byron Matson, Emily Schmidt, Linda Sundy, Elisabeth Tessone, Reva Woodward, Jamie Sparks, Director, and Stephanie Sneed, Recording Secretary

Absent: Billie Dunn

Approval of October Minutes, September Financial Summary, and October Statistical Report.

Motion: Alice Clopton moved that the October Minutes be approved as presented; seconded by Byron Matson. All approved.

Motion: Byron Matson moved that September Financial Summary be approved as presented; seconded by Alice Clopton. All approved.

Motion: Elisabeth Tessone moved that the October Statistical Report be approved as presented; seconded by Byron Matson. All approved.

Remarks by Vice President: Jackie Marshall expressed appreciation to Jamie Sparks for all of her hard work throughout the past year and stated that Sedalia Public Library is blessed to have her as Director.

Director's Report: Building and Technology: Ploud Project: Jamie has completed 2 of the 4 training sessions with the project to redesign the library's website. Upon completion, Jamie will share it with the Board.

Staff and Volunteers: A staff meeting is planned for Tuesday, November 15th. Agenda items include discussion of revising the Mission Statement and creating a Vision Statement for the library; forming a committee for the Summer Reading Program, and creating a culture in the library of 'Yes!'.

Continuing Education & Meetings: Patty Long (Children's Department) and Jamie attended webinars the week of November 7th on the 2023 Summer Reading Program. The theme for the upcoming reading program will be "*All Together Now*".

Missouri Public Library Directors (MPLD) Conference is December 1st and 2nd in Columbia.

Board Training was October 24th, the topic was 'The Art of the Board Meeting'. The last training will be on November 28th at 5 p.m.

Collection and Materials: Final results from the National Public Library Card Sign Up Month were 757 new and renewed library cards in September and October.

Jamie summarized the October Statistical Report noting that overall, there is an increase of overall circulation compared to October of 2021. The library staff continues to weed books with recent focus on adult fiction and the children's department. We are planning our book sale for the month of March.

Programming and Outreach: Adult Services: The Genealogy Class was well attended with 12 participants. An upcoming Christmas Card making class is schedule for December 3rd. Monthly programs for adults include: book club, craft meet up, and chair yoga.

Youth Services: Our monthly programs include Preschool Storytime, Kids Night, and Saturday Build & Play. On November 7th, Janice Hargrave, an art teacher, led our kids on how to make turkey hats and it was a hit! There were 14 kids attending this event. A future visit from Santa and Mrs. Claus is scheduled for Saturday, December 17th from 10:00 a.m.-12:00 p.m.

News and Marketing: It is always appreciated when the library receives kind words from our community. PC Thomas visited the library recently and stated "The library has a different feel to it since you (Jamie) started here." Former mayor, John Kehde recently remarked "Great things are happening there!".

Other: News from the State Library: Jamie recently completed and submitted the annual Public Library Survey Report on October 25th. This report is an overview of the library's last fiscal year and covers everything from circulation stats to budget and collection data. The information submitted is used for the library's state aid.

Secretary of State Jay Ashcroft's latest proposed ruling: Ashcroft has proposed that libraries adopt written policies determining what material is age-appropriate and state funds could not be used to purchase or acquire inappropriate materials in any form that appeal to minors having or encouraging an excessive interest in sexual matters. (15 CSR 30-200.015 Library Certification Requirement for the Protection of Minors) A 30-day window for public input opens November 15. Comments can be submitted to the Missouri Secretary of State. A committee was formed from the Library State Director's office to assist libraries to express opposition to the proposed bill if elected to do so. Jamie presented a proposed Resolution for the Board of Trustees to adopt in opposition of 15 CSR 30-200.015. The Resolution was formally adopted and signed by the Board.

Committee Reports: none

Old Business: none

New Business: Welcome New Board Member, Emily Schmidt: Jamie extended a welcome to Emily Schmidt. Emily is filling the vacancy of the remaining term of Chris Paszkiewicz. Emily is Communication Director for the Boys and Girls Club. Emily is a former journalist for the *Sedalia Democrat*, and covered progress updates on the renovation of the Carnegie Building in 2012-2013.

Policy Approval – Technology: Jamie proposed some policy changes on use of the library’s public computers and wireless internet access. Proposed changes to the policy would include no longer charging a \$1.00 fee for guest users and a universal passcode would be available for all users. The universal passcode would be changed periodically.

Motion: Reva Woodward moved that the proposed changes be made to the Library Technology Policy; seconded by Dana Foster. All approved.

Other Business: Future dates were set for the following committees to meet: Long Range Planning Committee – January 23rd at 5:00 p.m.; and Budget and Finance Committee – February 6th at 5 p.m.

Public Comments: none

With no further business to discuss, Vice-President Jackie Marshall called for motion to adjourn.

Motion: Byron Matson moved the meeting be adjourned at 5:32 p.m.; seconded by Alice Clopton. All approved.

The next regular meeting will be Monday, December 12, 2022 at 5:00 p.m. in the Board Room.

Respectfully submitted,
Stephanie Sneed, Recording Secretary