

The Sedalia Public Library Board met in regular session on July 11, 2022. Billie Dunn, President, called the meeting to order at 5:05 p.m.

Present: Billie Dunn, Jackie Marshall, Byron Matson, Linda Sundy, Elisabeth Tessone, Reva Woodward, Jamie Sparks, Director, and Stephanie Sneed, Recording Secretary

Absent: Mitch Callis, Alice Clopton, Chris Paszkiewicz

Motion: Byron Matson moved that the June Statistical Report; the Financial Summaries for March, April, and May; the June Minutes be approved as amended. Seconded by Jackie Marshall. All approved.

President's Remarks: Billie Dunn extended a welcome to Elisabeth Tessone, new member of the Board. The Library Board greeted and welcomed Elisabeth. Elisabeth is replacing Norman Bell whose term expired on June 30, 2022.

Director's Report: Jamie gave a summary of the spreadsheet distributed to the Board illustrating program attendance for the month of June. The program attendance totals for the month of June included 74 adults served through Adult Services Programs and the Children's Programs recorded a total of 354 participants with 199 parents/caregivers.

Upcoming Events for July: Adult Programs: There will be regular monthly Book Clubs, Craft Meet-ups, and a class on how to use the free graphic design program called 'Canva'.

Children's Programs: Summer Reading Program is going well with over 200 sign-ups. A new Tuesday morning program has been added which kids can come in to play with various building materials and use the new Stem Kits. We continue with our Wednesday afternoon program, Sacred Heart Storytime and Preschool Storytime, as well as the 'Kids in the Kitchen' class. Summer Reading logs are due July 27th with a Pool Party as the grand finale on Friday evening, July 29th.

Family Game Night/Birthday Celebration: On July 25th, from 5-7 p.m., the library will be hosting a Family Game Night event with a hot dog dinner to celebrate final week of Summer Reading and the 121st Birthday of the Carnegie Building. An invitation was extended to the members of the Board.

Around the Building: There have been some issues with the second floor a/c unit maintaining the temperature throughout the 2nd floor. The new thermostat is located in the Queen City room and that room stays cool, but the rest of the second floor does not maintain that temperature. On June 15, Home Heating adjusted the thermostat schedule so the unit would start cooling earlier in the day hoping that would resolve the problem, but it did not. On July 6, Home Heating came again and validated that the units are not cooling the west end of the building adequately. We are now in the process of proceeding to the next steps. There is a possibility that installation of dampers on the first floor and second floor will be needed in order to move air through the west end of the building.

As we have been moving the library's collection in the non-fiction area, Bob has been removing the old metal shelving from the walls. As a result, there has been some patching and repainting of those areas. It is looking so much better and now has a clean, organized appearance.

Staff: We have received around 20 applications for the Children's Librarian position and Jamie will be begin interviewing July 14th.

Committee Reports: none

Old Business: LED Lighting Update: Medallion Electric will be installing the new LED lights at any time, hopefully by the end of the month.

New Business: Library Board Committees: Billie Dunn asked Board members of their preference of serving on Library Board Committees. Jamie noted that the Policy Review Committee was never added as an official committee according to the By-Laws. The By-Laws will need to be amended to add this committee.

Motion: Reva Woodward moved to amend the By-Laws adding the Policy Review Committee; seconded by Jackie Marshall. All approved.

127th Annual Report FY 2021-22: Jamie distributed the 127th Annual Report for fiscal year ending March 31, 2022. Jamie presented a summary which was her first annual report as Director of Sedalia Public Library. The Board accepted the report and Billie Dunn called for a motion.

Motion: Jackie Marshall moved that the Board approve and accept the 127th Annual Report for FY 2021-22 as presented; seconded by Elisabeth Tessone. All approved.

Board of Trustees' Notebook for FY2022-23: Jamie distributed updated material for the FY22-23 for each member to update their individual notebooks. Future webinar training for Board members and goals will be discussed in upcoming months.

Other Business: none

Public Comments: none

Motion: Byron Matson moved the meeting be adjourned at 5:54 p.m., seconded by Linda Sundy. All Approved.

The next regular meeting will be Monday, August 8, 2022 at 5:00 p.m. in the Board Room.

Respectfully submitted,
Stephanie Sneed, Recording Secretary

