

The Sedalia Public Library Board met in regular session on December 12, 2022. Billie Dunn, President, called the meeting to order at 5:00 p.m.

**Present:** Billie Dunn, Alice Clopton, Jackie Marshall, Emily Schmidt, Elisabeth Tessone, Reva Woodward, Jamie Sparks, Director, and Stephanie Sneed, Recording Secretary

**Absent:** Dana Foster, Byron Matson, Linda Sundy

**Motion:** Jackie Marshall moved that the November Minutes; November Statistical Report, and October Financial Summary be approved as presented; seconded by Elisabeth Tessone. All approved.

**President's Remarks:** Billie Dunn remarked that 2022 has been a year of hard work, and she extended a thank you to the Library Staff for their dedication to the library. Billie also extended Merry Christmas and Happy New Year's greetings to the Library Board.

**Director's Report:** Jamie thanked the Board for the opportunity serve as Director to the library. Jamie shared that the library will be closed December 23-26 for the Christmas Holiday, as well as January 1-2 for the New Year's Holiday. There will be a holiday party for the library staff on December 14<sup>th</sup>, the library will close at 5:00 p.m. so everyone can attend.

**Continuing Education and Meetings:** Missouri Public Library Directors (MPLD) Conference was December 1-2 in Columbia, MO. Main presentations included: MO Job Center Connect, Improving Literacy and Community Health, MLA Legislative Committee Update, Intellectual Freedom, and Legal Issues.

The last Board Training was on November 28<sup>th</sup>; the topic was 'The Board and Storytelling'.

**Missouri State Library:** Dr. Diana Very, Library Administration and Management Consultant will meet with Jamie at the library on December 21<sup>st</sup> to assist with suggestions for goals for the Sedalia Public Library.

**Collections and Materials:** Jamie gave an overview of the Statistical Report for November, 2022 noting there was a 176 decrease in circulation when comparing overall circulation from November, 2021 to November, 2022. When comparing October, 2022 to the following month of November 2022, there was a 383 decrease in overall circulation. The library staff concurred that it is difficult to surmise exactly what causes the fluctuations. For the most part, numbers are consistent, and the library continues to promote areas that seem to have lower circulation.

**Programming and Outreach: Adult Services:** The regular monthly programs for Adults continue with Book Clubs, Craft Meet-Up, Chair Yoga, and Adult Outreach with an overall attendance of 69 adults. The library hosted a Genealogy Class on November 12<sup>th</sup> and it was attended by 12 people. A Christmas Card Making Class was held on December 3<sup>rd</sup> and was a big hit with 30 people attending.

**Youth Services:** Children's programs continue to bring lots of little readers and their parents/caregivers. Build and Play, Monday Kids' Night, and Preschool Storytime had an overall total of 62 children and 46 parents/caregivers. Santa Claus is scheduled to visit the library on December 17<sup>th</sup>.

**News and Marketing:** We continue to have people sign up for our monthly newsletter. Currently, we have 144 patrons signed up to receive emails from the library.

**Staff Compliment:** Ashley Beck (Circulation Desk Supervisor) received a compliment from a patron stating that she is always so welcoming and greets everyone by name when they visit the library.

**Other: News from the Missouri State Library:** Our Public Library Survey was approved by the State Library on November 16, 2022.

The new Missouri Library Public Library Standards were officially approved at the MPLD Business meeting on December 2<sup>nd</sup>. Jamie will give copies to each Board member as soon as the updated version is available.

The sign-up sheet for the City of Sedalia Christmas Lunch was circulated to the Board members if interested in attending.

**Committee Reports:** none

**Old Business:** none

**New Business: Mission and Vision Statements:** Jamie presented the Board with proposed updated Mission and Vision Statements. The Board provided suggestions for the final draft as follows: **Mission Statement – ‘*Sedalia Public Library: bringing individuals, information and ideas together.***’ **Vision Statement – ‘*The Sedalia Public Library strives to be a trusted source at the heart of our community, connecting every person to opportunities, enriching lives, inspiring curiosity, and leading to a lifetime of learning.***’

**Motion:** Elisabeth Tessone moved that the Board of Sedalia Public Library adopt the revised Mission and Vision Statements as presented in the final draft; seconded by Alice Clopton. All approved.

**Long Term Planning Committee:** Meeting on Monday, January 23<sup>rd</sup> at 5:00 p.m.

**Budget Committee Meeting:** Budget Committee will meet Monday, February 6<sup>th</sup> at 5:00 p.m. for approval of proposed budget for FY23-24.

**Public Comments:** none

With no further business to discuss, Billie called for a motion to adjourn.

**Motion:** Reva Woodward moved the meeting be adjourned at 5:22 p.m., seconded by Jackie Marshall. All Approved.

Following the meeting, the Sedalia Public Library Board enjoyed a Christmas tradition of appetizers and desserts.

The next regular meeting will be Monday, January 9<sup>th</sup> at 5:00 p.m. in the Board Room.

Respectfully submitted,  
Stephanie Sneed, Recording Secretary