

The Sedalia Public Library Board met in regular session on August 08, 2022. Billie Dunn, President, called the meeting to order at 5:38 p.m.

Present: Alice Clopton, Billie Dunn, Jackie Marshall, Byron Matson, Linda Sundy, Reva Woodward, Jamie Sparks, Director, and Stephanie Sneed, Recording Secretary

Absent: Mitch Callis, Chris Paszkiewicz, and Elisabeth Tessone

Motion: Byron Matson moved that the July Minutes and Statistical Report and the June Financial Summary be approved as presented. Seconded by Alice Clopton. All approved. The July financials were not yet available from the City Finance Department.

President's Remarks: none

Director's Report: Jamie gave a summary of the program attendance throughout the month of July which concluded the Summer Reading Program and Events. The Adult Summer Reading Program was completed by 37 Adults with an overall total of 103 participants. The Children's Summer Reading Program and Events concluded with 85 Children completing Reading Logs with an overall total of 325 participants.

Jamie noted successes with the programs this year were an increase of local business sponsors for prizes, an amazing library staff going above and beyond, and adding the 'Build and Play' class in July, which as been a big hit.

Areas to improve would be an overall increase in completion of Reading goals; brainstorm most efficient times and programming options; increase teen programming attendance as well as having two preschool storytimes throughout the summer. Another consideration would be to offer more outreach services since transportation may be an issue for some.

Upcoming Events for August: Adult Programs: There will be regular monthly Book Clubs, Craft Meet-ups, and a Chair Yoga class on August 30th. **Children's Programs:** Pre-school Storytime will continue at 9:30 a.m. on Thursdays. The Pool Party has been rescheduled for Thursday evening, August 18th at Liberty Park Pool. Build and Play day will be on Saturday, August 20th.

Family Game Night/Birthday Celebration: On July 25th, the library hosted a Family Game Night event with a hot dog dinner to celebrate the end of Summer Reading and the 121st Birthday of the Carnegie Building. There were 41 people in attendance. Many thanks to Byron Matson and Linda Sundy for attending. The Library received donations from Coca-Cola, Frito Lay, and Septagon. We are hoping to make this an annual event.

Around the Building: The LED lighting project was completed on July 15th. All lights in the reference room, lobby, and computer room have been replaced with LED.

Staff: Jamie interviewed six of the applicants for the Children’s Librarian position and offered the job to Angie Reed. Angie (Whitall) Reed is originally from Sedalia, with a Bachelor’s degree in Education. She and her family are moving here from South Dakota as her husband is retiring from the Air Force. Angie has formally accepted the position and we anticipate she will begin in Mid-September. We are excited to have Angie join our team.

PLCI Mentoring Program (Public Libraries Community of Interest), through MO Library Association: This a mentoring program between experienced and new library directors/employees. Jamie’s mentor is Tony Benningfield, Director of Jefferson County Library (south of St. Louis). Jamie and her mentor meet via zoom twice a month starting July 26th until November, 2022.

Committee Reports: none

Old Business: Committees for 2022-2023: A spreadsheet was distributed listing Committees assigned to the Library Board of Trustees for the next Fiscal Year.

Board of Trustee’s Training: The Board met at 5:00 in the Computer Room prior to the August monthly meeting for the online Missouri State Library Board of Trustees Orientation. There will be a Webinar which includes 4 sessions to be completed. The dates of August 22nd, September 26th, October 24th, and November 28th were set for each session which will last approximately 45 minutes. The sessions will be held in the Community Room on the second floor of the library.

New Business: Amend Library’s ‘Personnel Services’ section of the Budget for FY2022-23: As requested by the City of Sedalia Finance Department, the library board needed to approve the amended Personnel Services portion of the budget for FY 20223-23 for presentation to the City Council and completion of updating the library’s approved budget.

Motion: Alice Clopton moved to approve the amended Personnel Services portion of the library budget for FY2022-23; seconded by Jackie Marshall. All approved.

Policy Approval: Library Safety and Security: After thoroughly researching necessary updates to the library’s policies regarding security and safety, Jamie updated the following policies: *Incident Report Policy, Weapons Policy, and Weather or Emergency Closing Policy.*

Motion: Byron Matson moved that the Board adopt the updated policies: *Incident Report Policy, Weapons Policy, and Weather or Emergency Closing Policy* as written; seconded by Alice Clopton. All approved.

2022-23 Tax Levy: A Public Hearing will be held in Council Chambers in the Municipal Building on August 15, 2022 to adopt the tax levy for taxing entities of the City. The 2022 Assessed Valuation for the Library District is \$221,548,888. The Sedalia Public Library’s tax levy for the upcoming year will be \$0.2344 (regular tax levy) and \$0.0681 (temporary tax levy) for a total of \$0.3025 per \$100 assessed valuation.

Motion: Jackie Marshall moved that the Board set the Sedalia Public Library tax levy as presented at \$0.2344 (regular tax) and \$0.0681 (temporary tax) for a total of \$0.3025 per \$100 assessed valuation; seconded by Reva Woodward. All approved.

Other Business: none

Public Comments: none

Motion: Jackie Marshall moved the meeting be adjourned at 6:08 p.m., seconded by Alice Clopton. All Approved.

The next regular meeting will be Monday, September 12, 2022 at 5:00 p.m. in the Board Room.

Respectfully submitted,
Stephanie Sneed, Recording Secretary